

The J. Kawakami Memorial Trust for Education and Culture

Grant Guidelines

Fiscal Year 2025 (April 2025 – March 2026)

The J. Kawakami Memorial Trust for Education and Culture (hereinafter written “the Kawakami trust”) was established in 1978 in honor of the legacy of the late Jinzo Kawakami for the purpose of the improvement of international cultural and educational standards, thereby contributing to goodwill between Japan and other countries and to the improvement of international cultural and educational standards.

The Kawakami Fund provides scholarships or research grants to local NGOs, educational, academic or cultural research institutions, primarily to contribute to the improvement of international cultural and educational standards in developing countries.

In providing financial assistance, the Kawakami trust observes the following guidelines for funding.

I. Project Criteria

1. Areas of Focus

- Education and youth development
- Preservation of indigenous and traditional culture

2. Conditions / Criteria for Project Selection

The Kawakami trust believes in supporting those projects that are capable of eventually becoming financially self-sustainable. Additionally, it is expected that projects supported by the Kawakami trust will encompass the following:

- Community participation
- Self-reliance enhancement (long-term viability / mobilization of local human, technological and financial resources)
- Innovation and replicability
- Environmental sustainability
- Gender sensitivity
- Promotion of social enterprises which ensure sustainability of the communities.

3. Countries of Focus

Due to limited financial resources, the Kawakami trust presently focuses on the following countries: **the Philippines, Cambodia and Indonesia.**

4. Applicant Organizations

An applicant organization is required to have either legal status or to be registered with a responsible public entity. It is also required to be transparent about its activities and financial condition.

5. Project Costs

The Kawakami trust supports the necessary cost to carry out a project while it encourages the recipient organization to cover some portion of costs. **Amount of the grant ranges**

from 700,000 to 900,000 Japanese yen per project (annually). Administrative costs may be covered depending on the status of applicant organizations.

6. Grant Period

In principle, The Kawakami trust supports one-to-three-year projects. Extension of the grant period beyond three years can be considered only with the Kawakami trust Executive Advisory Committee approval.

It should be noted, however, that a project proponent approved for its multi-year proposal is required to submit annually a project proposal (plan) of the year for an annual approval of The Kawakami trust Executive Advisory Committee.

The Kawakami trust follows the Japanese financial calendar, i.e., April to March of the following year. It is recommended that projects start after April and end before March of the following year in the case of a one-year project.

Grants are approved and remitted in Japanese yen. Please also note that grant amount approved by the Kawakami trust will be paid in two (2) installments. The first installment of the grant will be remitted during the month of June 2025 after a Letter of Acceptance is submitted by a project proponent. The second installment will be remitted around December 2025 after the Kawakami trust receives an interim report describing the progress and financial status of the approved project. The foreign exchange rate on the day of the remittance will be followed.

II. Monitoring and Reporting

The Kawakami trust personnel may monitor projects that have received grants. All grantees are required to submit interim and final reports on the project by October 31, 2025 and May 31, 2026 respectively. These reports should contain a narrative account of the accomplishments made through the use of the grant funds, with respect to the project's initial goals. A financial statement should also be attached to both reports and receipts or evidence of disbursement are required for those items applicable for the final reports.

III. Deadline for Application

January 31st, 2025 (Friday, Japan time)

Interested parties are requested to send their project proposals directly to the Tokyo Kawakami trust Office by 23:59 of January 31st, 2025 (Friday), Japan time, by e-mail.

Please send your proposals to:

J. Kawakami Memorial Trust for Education and Culture

The Executive Secretariat

c/o Asian Community Center 21 (ACC21)

1F, ABK Bldg., 2-12-13 Honkomagome Bunkyo-ku Tokyo JAPAN 113-8642

Tel: 81-3-3945-2615 Fax: 81-3-3945-2692 E-mail: jk-trust@acc21.org

IV. Selection of Project Proposals and Announcement of the Results of Project Approval

The Executive Advisory Committee of the Kawakami trust composed of learned people on Asian affairs will review all project proposals at its meeting in March 2025. The results of the selection of project proposal will be announced by the middle of April 2025.

About The J. Kawakami Memorial Trust for Education and Culture

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Trustee Bank

Sumitomo Mitsui Trust Banking, Limited

Executive Advisory Committee

The Executive Advisory Committee, which is composed of learned persons and civil leaders, selects proposals for granting and advises the trustees on important policy issues. The Committee is composed of the following members:

Mr. Takehiko Nakao

Adviser, Sumitomo Corporation and Chairman, Center for International Economy and Strategy, Former President of the Asian Development Bank (ADB)

Ms. Mitsuko Horiuchi

President, Kitakyushu Forum on Asian Women (KFAW)

Mr. Terumasa Akio

Chairman, The Education for Development Foundation (Thailand)

Mr. Akihiro Nonaka

Representative, Asia Press International

Ms. Kyoko Ikegami

Professor, Nagasaki University School of Tropical Medicine and Global Health

Ms. Akiko Yuge

Former Professor, Hosei University, Former Director of the UNDP Representation Office in Tokyo and Special Advisor to the UNDP Administrator

Trust Executor

Mr. Tatsuo Ota

Chair, The Japan Association of Charitable Organizations (JACO)

Executive Secretariat

Asian Community Center 21 (ACC21), which acts as the Executive Secretariat for the Kawakami trust, provides programming and administrative support. The secretariat staff facilitates the preparation of proposals for funding approval by the Executive Advisory Committee.

**Executive Secretariat of the J. Kawakami Memorial Trust for Education and Culture
c/o Asian Community Center 21 (ACC21)**

1F, ABK Bldg., 2-12-13 Honkomagome Bunkyo-ku Tokyo JAPAN 113-8642

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